

**CANADIAN BAPTISTS OF ATLANTIC CANADA**  
**Ministry Opening**

CHURCH / MINISTRY ORGANIZATION

**Canadian Baptist of Atlantic Canada**

333 Gorge Road  
Stultz Hall, Suite 130  
Moncton, New Brunswick  
E1C 0V7

<https://atlanticbaptist.ca>

AVERAGE SUNDAY ATTENDANCE

N/A

POSITION DESCRIPTION

See attached

CLOSING DATE

09/01/2025

SEND RESUME / CV TO

[jobs@baptist-atlantic.ca](mailto:jobs@baptist-atlantic.ca)

PART TIME NON-PASTORAL POSITION

**Associate Director of Youth  
& Family Ministries**

REQUESTED CREDENTIALS

Open to other credentials

This role is designed around a 30-hour work week (¾ time), but it is open to ½ time, pending negotiation.





### **Job Posting: Associate Director of Youth & Family Ministries (¾ Time – 30 hrs/week)**

The Canadian Baptists of Atlantic Canada (CBAC) is seeking a passionate, collaborative, and strategic ministry leader who loves Jesus, loves the Church, and desires to see youth, children, young adults, and families flourish in their discipleship and mission. This ¾-time role (30 hours/week) will focus on providing leadership, resourcing, and relational support to churches and leaders across Atlantic Canada.

#### **Overview:**

The Associate Director of Youth & Family Ministries contributes to the implementation of the CBAC’s Youth & Family vision and priorities, partnering closely with the Director of Youth & Family Ministries. This role plays a key part in advancing our 2024–2028 Strategic Vision: *Overflowing with Hope*, by equipping and encouraging leaders to join God in their neighbourhoods, foster a culture of discipleship, and invest in the next generation with courage and creativity. The Associate Director will serve as both a strategic collaborator and practical leader—coordinating key events, connecting with ministry leaders, and helping to develop innovative resourcing strategies for youth, young adult, and children’s ministry in our region.

#### **About the Canadian Baptists of Atlantic Canada (CBAC)**

The CBAC is a family of approximately 420 Canadian Baptist Churches across the four Atlantic Provinces – New Brunswick, Nova Scotia, Prince Edward Island, and Newfoundland & Labrador. We work alongside a network of agencies and organizations that support our churches and extend our collective impact. Our shared purpose is being and making disciples of Jesus Christ who are integrated into the life and ministry of healthy, growing churches, committed to fulfilling the Great Commission.

Our *Overflowing with Hope* strategic vision (2024–2028) calls us to prayerfully invest in

- calling and equipping leaders,
- creating connections for coaching and care,
- stirring conversation for our future,

- cultivating renewal,
- and rising up Jesus followers and Kingdom leaders in the next generation—trusting that God’s Spirit is already at work in our region.

To learn more about the CBAC, visit: <https://atlanticbaptist.ca/>

**To Apply:**

Send a cover letter and resume to [jobs@baptist-atlantic.ca](mailto:jobs@baptist-atlantic.ca). Applications will be accepted until **September 1, 2025**.

Only those invited for an interview will be contacted.



**Job Title:** Associate Director of Youth & Family Ministries

**Status:** ¾ Time (Open to ½ time, pending negotiation)

**Location:** Hybrid (Must be Atlantic Canada-based; includes travel)

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## Overview

The Associate Director of Youth & Family Ministries is a vital leader within the Canadian Baptists of Atlantic Canada (CBAC) team. Working in close collaboration with the Director of Youth & Family Ministries, this role helps guide, support, and resource leaders and churches as they connect with and disciple the next generation across Atlantic Canada.

We're seeking someone who is detail-oriented, proactive, and thrives on turning ideas into reality. This director-level role includes major responsibilities in communication, event planning, and ministry coordination. It is well-suited to someone who brings strengths in execution, communication, and coordination—complementing a team that values discernment, curiosity, and support, and who is passionate about equipping others and helping ministries flourish across Atlantic Canada.

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## Core Responsibilities

This role is designed around a 30-hour work week (¾ time), with approximate time allocations as follows:

### 1. Strategic Leadership & Collaboration (25%)

- Contribute to the development and implementation of the Youth & Family team vision and annual priorities
- Serve as a key voice in strategic conversations and planning for the department, as the Youth & Family team plays their part in fulfilling the joint CBAC strategic vision
- Participate fully in team meetings (CBAC Staff, Youth & Family, Canadian Baptist Youth), CBAC events (e.g. Oasis), and ministry gatherings
- Foster strong relationships with pastors and volunteer leaders across Atlantic Canada

## **2. Communications Strategy & Management (15%)**

- Lead CBAC Youth & Family communications, in collaboration with CBAC Communications staff:
  - Maintain and develop cbacyf.ca website content
  - Manage social media platforms (Instagram, Facebook)
  - Produce and distribute newsletters and digital resources (Mailchimp)
  - Coordinate promotional and printed materials (e.g. brochures, posters)

## **3. Event Planning & Execution (25%)**

- Provide planning, logistical support, and oversight for events such as:
  - *Summit* (leadership development retreat)
  - *Wayfinding* (vocational discernment retreats for youth and young adults)
  - *Tidal Impact* (bi-annual mission tour for students)
  - *One Conference* (annual interdenominational youth conference)
  - Regional equipping gatherings and online webinars
- Manage registration systems, task lists, promotional timelines, and volunteer coordination

## **4. Leader Engagement & Resourcing (20%)**

- Connect with youth and family ministry leaders across the CBAC for encouragement, guidance, and prayer
- Support online and in-person resourcing initiatives (e.g. workshops, toolkits, web series)
- Collaborate in developing digital strategies for leader development and faith formation

## **5. Emerging Opportunities & Adaptive Responsibilities (flexible ~15%)**

- Engage in additional projects or responsibilities as identified in collaboration with the Director of Youth & Family Ministries.
- This may include exploring and developing initiatives related to children's ministry, young adult ministry, or other areas that align with the department's vision and the Associate Director's unique strengths and passions.
- This aspect of the role offers space for innovation and responsive leadership as ministry needs evolve.

## **Qualifications & Profile**

- A heart for the next generation and a commitment to the local church
- Relational, with experience investing in others—particularly leaders in ministry contexts
- Demonstrated experience in communications and event coordination

- Strong organizational, technical, and administrative skills
- Familiarity with ministry contexts in Atlantic Canada is considered an asset
- Ability to work collaboratively and independently
- Experience in youth, children's, or family ministry is considered an asset

### **Additional Requirements**

- Must be a member in good standing of a CBAC church or willing to become one
- Agreement with the CBAC's Basis of Union and willingness to sign the Covenant of Christian Workers
- Willingness and availability to travel throughout Atlantic Canada, including evenings/weekends for events and gatherings
- Flexible, hybrid working model based in Atlantic Canada
- Accountable to the Director of Youth & Family Ministries and, ultimately, to the Executive Minister of the CBAC; works in alignment with CBAC's organizational structure and values

### **About the CBAC**

The Canadian Baptists of Atlantic Canada (CBAC) is a family of more than 400 churches across New Brunswick, Nova Scotia, Prince Edward Island, and Newfoundland & Labrador. We exist to encourage and support churches to be overflowing with hope – so that Christ's hope transforms lives and communities throughout Atlantic Canada. Learn more at [atlanticbaptist.ca](http://atlanticbaptist.ca) and [cbacyf.ca](http://cbacyf.ca).