

# CANADIAN BAPTISTS OF ATLANTIC CANADA

## Ministry Opening

### CHURCH / MINISTRY ORGANIZATION

**New Hope Community Church**  
47529 Homestead Road  
Steeves Mountain, New Brunswick  
E1G4K3

### FULL TIME PASTORAL POSITION

**Pastor of Family Ministries**

### REQUESTED CREDENTIALS

Open to other credentials

### AVERAGE SUNDAY ATTENDANCE

200 or above

### RATE OF PAY OR SALARY RANGE

45,000-53,000

### POSITION DESCRIPTION

**Job Description for the Role of Pastor of Family Ministries**

We are looking for a full-time Pastor of Family Ministries, or an individual equipped and called of God, who will oversee the development and implementation of programs and resources to support the spiritual growth of children, youth, and families within the church. The role will involve equipping volunteers, and partnering with parents to foster a strong faith foundation. It also will involve engaging in community outreach to families.

**Key responsibilities**

**Program Development and Administration**

- Planning and implementing age-appropriate programs and curriculum for children, youth, and families.
- Overseeing children's ministry during Sunday services including the provision of all materials and equipment required by volunteers.
- Maintain appropriate and accurate records (e.g., attendance and registration forms; volunteers and VBS, etc)

**Volunteer Management:**

- Recruiting, training, and resourcing the volunteer team to run the children's and youth ministries.
- Making sure Criminal Record Checks are updated when needed and volunteers have annual training on the Child Protection Policy and Procedures.
- Preparing volunteer schedules.
- Ensure the proper onboarding procedures are met for new volunteers, which includes an application, a Criminal Record check, and knowledge of the Child Protection Policy and Procedures.
- Shepherding volunteers by providing care, encouragement, and relational connection.

**Parent Engagement:**

- Developing strategies to equip and engage parents as primary discipleship agents of their children. (e.g., providing resources, fostering communication, engaging in shared activities to support children's spiritual development, organize events and workshops on various parenting topics drawing on biblical principles and practical strategies, events where parents connect with other parents and form supportive relationships,



etc)

**Communication:** Maintaining clear and consistent communication with the church community, families, and ministry team.

**Coordination:** Working with other church staff and leaders to ensure a cohesive and effective ministry.

**Evaluation:** Regularly evaluating the effectiveness of programs and making adjustments as needed.

#### Qualifications

**Educational background:** Bachelor's degree in relevant field (e.g. Christian Education, pastoral ministry) or equivalent experience.

**Experience:** Experience in children's ministry, youth ministry, or family ministry is desirable.

**Skills:** Strong leadership, communication, interpersonal, and organizational skills.

**Character:** A vibrant personal walk with God, a passion for discipleship, and a desire to see families grow in faith.

#### CLOSING DATE

Flexible: open for applications until the position is filled

#### SEND RESUME / CV TO

[newhope.nb@gmail.com](mailto:newhope.nb@gmail.com)





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