

CANADIAN BAPTISTS OF ATLANTIC CANADA Ministry Opening

CHURCH / MINISTRY ORGANIZATION

First Baptist Church, Moncton
157 Queen Street
Moncton, New Brunswick
E1C 1K9
<https://www.firstmoncton.com/>

AVERAGE SUNDAY ATTENDANCE

200 or above

POSITION DESCRIPTION

CLOSING DATE

Flexible: open for applications until the position is filled

SEND RESUME / CV TO

search@firstmoncton.com

PART TIME NON-PASTORAL POSITION

Youth Ministries Director

REQUESTED CREDENTIALS

Open to other credentials

Depending on the qualification of the successful candidate, this could be made a pastoral position.



DIRECTOR OF YOUTH MINISTRIES

HOURS:

Part-time leadership position (30 hours/week).

REPORTS TO:

Executive Ministries Director

GENERAL SUMMARY OF POSITION:

The Director of Youth Ministries is a part-time position responsible for ensuring that youth are provided with opportunities to come to know Jesus in a living relationship, and to help youth worship, grow, fellowship and serve within the First Moncton family and our greater Moncton community.

PRIMARY RESPONSIBILITIES:

- Provide leadership and oversight to First Moncton's youth ministry.
- Work with other key leaders to provide leadership guidance, planning and implementing of weekly Youth Ministry events.
- Communicate with youth volunteers for scheduling, involvement, etc.
- Communicate with and build and maintain relationships with parents of the youth.
- Work with pastoral leadership to incorporate youth into the broader life of the church.

QUALIFICATIONS:

- Previous experience within church children's/youth ministries or related field is preferred.
- Excellent social skills in relating to and engaging with youth.
- Demonstrated leadership and organizational skills.
- Administrative and organizational skills and abilities including planning; implementing programs/curriculum/events; organizing volunteers/teachers/leaders, etc.
- Experience in working with groups of volunteers, teams, and other leadership.
- Ability to work within a team setting.
- Ability to balance hours between working at the church and from home to accomplish goals and tasks. (Hours spent at the church will be determined upon hiring.)
- Education in the field would be considered an asset.

KEY SKILLS AND COMPETENCIES:

- Leadership and motivational skills.
- Strong communication skills, both verbal and written.
- Strong collaborative work habits with colleagues and others.
- Organizational and planning skills.
- Resourcefulness.
- Sound decision-making skills.
- Flexibility and openness to change.

- Conflict management skills.

FINANCIAL RESPONSIBILITIES:

Working in a church environment requires working within budget frameworks. The incumbent will work within the approved budget in areas of oversight. This budget monitoring is required to ensure that over expenditures do not occur in the incumbent's areas of responsibility.

SECURITY CLEARANCE:

All staff are required to provide a current security clearance and to have a clear record.

SALARY:

The salary is negotiable based on education and demonstrated skills and experience.

SUPERVISOR'S STATEMENT:

This document accurately describes the duties and responsibilities of the Youth Ministries Director. Objectives and anticipated results may change as church priorities and program emphases adjust to needs and requirements.

PROBATIONARY PERIOD:

The first six (6) consecutive months of the employee's employment under this agreement are agreed to constitute a period of probation during which time First Baptist shall have the opportunity to assess the suitability of the employee's performance and conduct formal and/or informal reviews. At any time during the probationary period, First Baptist may terminate the employee's employment on the grounds of unsuitability, without providing any working notice or payment in lieu thereof.

This is a 3-year contract position with the possibility for renewal based on agreement of both parties involved.