

CANADIAN BAPTISTS OF ATLANTIC CANADA

Ministry Opening

CHURCH / MINISTRY ORGANIZATION

Immanuel Baptist Church
295 Young Street
Truro, Nova Scotia
B2N3Y4

<https://www.immanueltruro.org/>

AVERAGE SUNDAY ATTENDANCE

200 or above

NON-PASTORAL POSITION

Children's Ministry Director

REQUESTED CREDENTIALS

Open to various credentials

RATE OF PAY OR SALARY RANGE

\$17,500 annually

POSITION DESCRIPTION

General Expectations

- Be a growing disciple of Jesus
- Continue to learn and stay current in practices of children's ministry
- Seek to further the vision, mission and strategic plans of the church in a way that is consistent with the core values of our church
- Be passionate about serving children and families

Required Skills & Experience

- Knowledge and experience of children's ministry
- Excellent communication skills, both written and oral
- Ability to plan ahead and to implement those plans
- Ability to be fiscally responsible and operate within a budget
- Ability to create and sustain a strong volunteer culture, lead groups and build teams
- Ability to work independently

Accountability

The Director's primary accountability is to the Associate Pastor of Missions and Next Gen Ministries. The Associate Pastor will be responsible for offering regular feedback, as well as guidance and supervision as needed. An annual review will be conducted.

Core Responsibilities

- Oversee the planning and coordination of all children's activities at our church (birth to Grade 5), including



Sunday, mid-week, and seasonal programs.

- Recruit, equip, train and encourage the volunteers required for the children's activities and programs.
- Advertise and promote activities and programs within the church and community.
- Have direct communication with parents to offer feedback or information and provide resources to enable them to spiritually nurture their children and build strong families.
- Make recommendations for curriculum, when required.
- Have responsibility for the children's areas of the church (maintenance of supplies, equipment, etc).
- Be responsible for purchases related to children's ministry, submission of an annual budget to the Associate Pastor, and maintaining appropriate records.
- Submit material for the annual report of the church.

Compensation

The Children's Ministry Director position is 20 hours per week, earning \$17,500 annually; as well as vacation pay and other benefits.

APPLY by emailing your resume to hannah@immanueltruro.org by Friday, January 31, 2025.

CLOSING DATE

01/31/2025

SEND RESUME / CV TO

hannah@immanueltruro.org

Questions and resumes can be emailed to hannah@immanueltruro.org

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