

CANADIAN BAPTISTS OF ATLANTIC CANADA

Ministry Opening

CHURCH / MINISTRY ORGANIZATION

Wolfville Ridge Baptist Church
1350 Ridge Rd
Wolfville Ridge, Nova Scotia
B4P 0M4

PART TIME PASTORAL POSITION

**Permanent Part-Time
Minister**

REQUESTED CREDENTIALS

Accredited Ordained Minister or
Candidate for Ordained Pastoral
Ministry

AVERAGE SUNDAY ATTENDANCE

Less than 25

RATE OF PAY OR SALARY RANGE

\$20,800 to \$26,000 depending on qualifications and experience

POSITION DESCRIPTION

The Wolfville Ridge Baptist Church is seeking an energetic permanent part-time Minister for small country church who will help bring more disciples of Jesus to our family. Our Church currently has 37 active and 16 inactive members, associates and adherents. The ideal candidate would:

- Be at least a candidate for Ordination or working toward such
- A minimum of 1-year experience or equivalent
- Dedicate 20 hours per week to their Church responsibilities
- Salary \$20,800 to \$26,000 depending on qualifications and experience

CLOSING DATE

03/31/2026

SEND RESUME / CV TO

rnlake@gmail.com

Details about the Wolfville Ridge Baptist Church, its history , community and expected responsibilities of our permanent

part-time minister can be obtained by contacting Rhonda Brown by

- Email: rnlake@gmail.com
- Phone at 902-698-2931

Interested candidates should submit a cover letter outlining their vision to grow a church and resume with references by March 31, 2026 in one of the following ways:

- Mail: 1350 Ridge Rd., Wolfville, NS B4P 0M4
- Email: rnlake@gmail.com



Candidates under consideration will be contacted for an interview and possibly to conduct a worship service for our members.

Wolfville Ridge Baptist Church Part Time Minister Job Description

PURPOSE:

Faithfully preach God's Word and model the priority of prayer and the connection of people to Jesus and one another within the Church. Provide spiritual leadership to the Church and work with the Deacon and members to grow the Church in accordance with the Church's Mission Statement and Vision.

RESPONSIBILITIES:

1. Provide a **preaching ministry** which is balanced in terms of doctrine, principles of our Christian faith in knowledge of the Bible, application of those principles to our daily lives and commitment of the individuals to those principles.
 - a. Provide a balanced overview of the whole counsel of God
 - b. Apply Biblical principles to moral, ethical and political issues of everyday life
 - c. Conduct Baptisms and oversee membership
 - d. Conduct the Communion services
2. Provide **pastoral care** for the congregation personally or through groups.
 - a. Visitation in hospitals, shut-ins, members and adherents
 - b. Premarital counseling
 - c. Counseling to people in need and/or aid with referrals to appropriate professionals in confidence
 - d. Funerals
 - e. Weddings
 - f. Participate in with various fundraising and outreach activities to maintain contact with church and community members
3. **Disciple and equip** the congregation to train believers in the basics of the Christian life so that they may be assimilated into the congregation, grow and reproduce in order to impact their homes, church, and community.
 - a. Disciple new believers
 - b. Provide leadership development opportunities
 - c. Equip people to disciple others
 - d. Support youth ministry as the church grows
4. Provide **leadership** and direction for ministry, not only in its effectiveness but in the preparation of people to carry it out.
 - a. Provide direction for the church in consultation with the deacons and members
 - b. Develop the Deacon's board
 - c. Ensure that prayer has a prominent place in the church life and personal lives
 - d. Be an ex-officio member of all boards and committees
 - e. Provide an outreach vision which is local and mission oriented

- f. Liaise with the Deacons in maintaining a spiritually healthy church
5. Provide **administrative duties** to ensure the ministry of the church run smoothly
- a. Oversee aspect of worship service including consultation with choir director and involvement of church members.
 - b. Produce weekly church bulletins
 - c. Respond to mail, emails and phone calls as appropriate
 - d. Advise on use of benevolent fund
 - e. Attend all church business and Deacon meetings
 - f. Help Deacons arrange for pulpit supply when required
6. Maintain a **self-development program** which will keep both personal and church life balances
- a. Schedule time to concentrate on prayer and personal Bible Study
 - b. Exercise and relaxation
 - c. Keep current in reading
 - d. Keep contact with pastors, colleagues and resource people in the local area and Canadian Baptist of Atlantic Canada
 - e. Take advantage of seminars and conferences as deemed helpful
 - f. Preach at other churches and conferences as deemed helpful